

GREATER RAMSEY WATER DISTRICT REGULAR MEETING

March 9, 2023

DIRECTORS PRESENT: Paul Becker, David Hovendick, Gilbert Black, Allen Johnson,
Missy Abrahamson, Doug Mohr via video, Les Windjue via video

OTHERS PRESENT: Lonnie Lacina, Sally Herda, Steve Martinson – GRWD; Jordan
Grasser, Cory Chorne – AE₂S

The meeting was called to order at 8:02 a.m. by President Black at the District office.

Minutes from the February 16, 2023 regular meeting were reviewed. Motion by Johnson,
seconded by Hovendick to approve the minutes. All directors voted aye and **motion carried.**

Manager report

- **AE₂S – BIM360/Project Scope** – Jordan Grasser and Cory Chorne introduced themselves and their roles at AE₂S and the directors introduced themselves. The directors were informed that Sarah Sesselman has left their employ. AE₂S will continue work on the project as planned with the transition team in place. Geoff Slick will serve as project manager but was unable to attend this meeting. Project status update was given. Pipeline change order discussion has taken place with Swanberg, but updated information and numbers were not available for the meeting. The poly pipe supplier will hold pricing for the pipeline included in the change order. The total cost of Change Order #1 will increase when the numbers from Swanberg are available but will be within the gap of approved funding. The design at the treatment plant is approximately 30% complete and the BIM360 software showed the updates in 3-D format. A change in location of the booster pump station was discussed with new site near the Tri-West station. The facility would be a below grade structure designed to keep turning the water over. The pumping station would be located on top of the reservoir and would consist of 3 sets of pumps. Tri-County's service would be moved to this site. Land requirement would be approximately 2.75 acres. The booster could handle system needs if the north tower was completely down. Motion by Becker, seconded by Johnson to approve the general area to move the booster site location and to commence with siting and land purchase. All directors voted aye and **motion carried.** Project funding was reviewed. Since pipeline has been bid and awarded, this portion of the project is moving into construction. Task Order #3 Pipeline construction engineering was requested for approval and covers Base bid, Alternates 1-3 and Change Order #1. Task order is based on an hourly rate as needed to a maximum of \$350,000. Motion by Hovendick, seconded by Abrahamson to approve Task Order #3 to AE₂S. All directors voted aye and **motion carried.** Two invoices were presented for approval: AE₂S in the amount of \$69,032.60 bringing final design to 35% completion and Terracon, \$11,510 for geotechnical work at the Crary location. Motion to approve the invoices was made by Johnson, seconded by Hovendick. All directors voted aye and **motion carried.**
- **Pekin – Dean Ensrud** – Lacina reported that Ensrud monitors the Pekin system for the District and assists the office in locating leaks/high usage and other related issues within Pekin, saving the District's resources in that area. Lacina requested Ensrud receive some compensation for this invaluable service. Motion by Becker, seconded by Johnson to pay \$500 per year to Ensrud. All directors voted aye and **motion carried.**
- **Pekin Park Board** – The Park Board in Pekin will be needing a meter pit installed this spring. The Park Board will need to pay for the pit with the District to install. There was discussion on the services provided to the various Park Boards and like entities

throughout the system. With construction plans in place, services to the Devils Lake Park Board were reevaluated with item tabled until the next meeting.

- **Fair Board facility** – The Fair Board will be constructing a new building and Becker reported on the grants and local cost share fundraising work for the facility. The building will be bid in April with construction set to begin this spring and completion in June, 2024. The District may consider some type of in-kind contribution toward the project, with item tabled until the bids come in.
- **Apprenticeship/NDRWSA** – Lacina reported he had met with Todd Seibel, NDRWSA regarding apprenticeship program for operators. This includes participation in career days at the high school. Wages would be paid by the District, with NDRWSA to provide stipends. The operator completes a 2 year on-line program through Rural Water. Internships through Bismarck State College are another option. These are two separate programs. Lacina was given the go ahead to pursue options through these avenues for an operator.

Office manager report

- **Accounts Payable** – Motion by Johnson, seconded by Becker to authorize payment of the February bills. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>
TOTALS	214,237.33	34,706.18

March accounting

7,037.61	1,223.91
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- **Financial report-** February financial report was reviewed. Motion to approve the report was made by Becker, seconded by Abrahamson. All directors voted aye and **motion carried.**

Other business

- **Additional services inquiry – West Bay Heights** – Lacina stated he was contacted to discuss additional services within the existing campground area. Construction/membership/base rate requirements were discussed.
- **1745 Highway 20, McHenry water service connection** – Lacina was contacted to discuss options on the water service at this location. The residence is being sold separately from the outbuildings/cattle operation. Currently water service to the cattle operation is being provided from the house. District policy is specific that separate ownerships must have their own connections.

There being no further business, the meeting adjourned by motion at 10:01.

Minutes Approved: _____ April 10, 2023 _____

Gilbert Black, President _____ (signed) _____

Sally Herda, Office Manager _____ (signed) _____