

**GREATER RAMSEY WATER DISTRICT**  
**REGULAR MEETING**  
March 7, 2019

**DIRECTORS PRESENT:** Doug Mohr, Jay Klemetsrud, Allen Johnson, Gilbert Black,  
Paul Becker, David Hovendick

**DIRECTORS ABSENT:** Les Windjue

**OTHERS PRESENT:** Sally Herda – GRWD

The meeting was called to order at 8 a.m. by President Mohr at the District office.

Minutes from the February 7, 2019 regular meeting were reviewed. Motion by Becker, seconded by Hovendick to approve minutes. All directors voted aye and **motion carried.**

**Manager Report**

- **Carrington bulk water agreement update** – Halgren’s memo from February 28, 2019 was reviewed in which Carrington’s auditor acknowledged the GRWD is not responsible for any past due amount, a methodology is in place to address future rate adjustments, audit determined cost and Stutsman’s corresponding rate reduction, City’s change of allowance of water with base rate to their residents would not affect GRWD’s rate and no change to GRWD’s base rate at this time. GRWD’s request to the City of Carrington for their consideration at the March 11, 2019 meeting is for rate reduction in the same percentage as Stutsman.
- **Stutsman Rural Water – water audit and attorney fee participation amount**– Stutsman Rural Water’s invoices for costs the water audit and costs to work out the agreement with Carrington total \$34,396.50 with GRWD previously indicating willingness to participate in these costs. Motion by Becker, seconded by Hovendick to pay half the cost (\$17,198.25) of these expenses. All directors voted aye and **motion carried.**
- **Bulk water rate discussion** – Letters were sent to the bulk users notifying them of the increase in the cost of water and also to inform them that base rates are being reviewed as they include cost of operation for reserves and administration. The letter also stated a final determination on updated base rates will be made within the next few months.
- **Customer Service Representative update** – Krista Wold was introduced to the board of directors and was welcomed as an employee of the District.

**Office Manager Report**

- **Accounts Payable** – Motion by Klemetsrud, seconded by Black to authorize payment of the accounts payable. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>
<b>TOTALS</b>	<b>55,843.93</b>	<b>10,493.64</b>

- **Financial report** – Office manager’s report was reviewed. Financial report was reviewed for the month of February. Motion to approve the financial report was made by Johnson, seconded by Klemetsrud. All directors voted aye and **motion carried.**
- **SWC grant – City buy-in** – Funding for the grant portion of the City’s buy-in was submitted to the State and was just received. Motion by Black, seconded by Johnson to pay the City’s invoice for the cost of buy-in to the treatment plant, wellfield & supply as per the agreement. All directors voted aye and **motion carried.**

**Other Business**

- **Expo** – Becker and Klemetsrud reported on the Expo convention. Items of note include that all subcommittee meetings meet the open meetings rule and must be posted. Also attended was the rate setting session and Becker reported that the District is positioned properly for its rates. Recommendation is for 1 year of operation and maintenance in reserve. It was also noted the ND Rural Water executive director Eric Volk has certification in rate setting.

There being no further business, the meeting adjourned by motion at 8:40 a.m.

Minutes Approved: \_\_\_\_\_ April 4, 2019 \_\_\_\_\_

Doug Mohr, President \_\_\_\_\_ (signed) \_\_\_\_\_

Sally Herda, Office Manager \_\_\_\_\_ (signed) \_\_\_\_\_