

GREATER RAMSEY WATER DISTRICT REGULAR MEETING

June 8, 2023

DIRECTORS PRESENT: Paul Becker, David Hovendick, Gilbert Black, Doug Mohr, Allen Johnson

DIRECTORS ABSENT: Les Windjue, Missy Abrahamson

OTHERS PRESENT: Lonnie Lacina, Sally Herda– GRWD; Geoff Slick, Brian Aafedt, Katherine Steffl - AE2S

The meeting was called to order at 7:58 a.m. by President Black at the District office.

Minutes from the May 4, 2023 regular meeting were reviewed. Motion by Hovendick, seconded by Becker to approve the minutes. All directors voted aye and **motion carried**.

Manager report

- **North system capacity improvement project**
 - **Membership/monthly base rate** – Currently, the project includes 2 users that are being added and will likely be adding 2 more. Membership fee of \$2,000 (current fee) and monthly base rate of \$45 were set based on current fee schedule and previous project payback.
 - **Saunders Booster** – Lacina reported that a purchase agreement was signed for 5 acres for the booster site and he is working with LS Law Group to finalize the sale.
 - **AE₂S project update**
 - **Funding request/SWC August 10 meeting** – One mile of the 16” pipeline has been installed; 2 miles have been staked ahead of the contractor. The emphasis has been on cleanup and working hours for the installation. Weekly progress meeting will be held. Aafedt and Steffl are the inspectors for the line installation. Final design for the WTP well was discussed with the sizing of the pump at 100 hp being questioned. Proposed well 1.5 would be a 1000 gpm well – 12 inch – 50 HP pump, added to WTP generator and on variable frequency drive (VFD), along with Well 1. Pumping capacity at the Saunders booster is 925 gpm with the ability to pump to the north tank at 800 gpm. Generator pricing is being worked on. Site plan was reviewed. WTP design work was also discussed. Currently the plant has 400-amp electrical service which is a limiting factor for design to use existing service for well 1.5 and generator. Options include updating service or well 1.5 site having its own service. Having more pumping capacity at the plant would be a better long-term solution. Options and costs will be approved at the July meeting and then go to bid. Lacina indicated that when work is being done at the plant, it would be of greatest benefit to take the plant out of service. He has talked with the City of Devils Lake engineer and is hopeful that this work can be coordinated at a time in the fall when the District’s need for water is reduced. The plant could be down for 2 weeks at a time while this work is being performed. Board will approve options and specifications at the July meeting, then go to bid with bids due the first part of August and set for approval at the August meeting of the State Water Commission.
 - **Invoices for payment** –AE₂S presented invoice #87411 in the amount of \$82,839.12 bringing final design to 67.5%. Also presented for approval was Swanberg Construction Payment #1 invoice for \$477,505.77. Motion by Hovendick, seconded by Johnson to approve both invoices for payment. **Motion carried** unanimously.

- **Theft of service** – A theft of service was discovered when staff was dispatched to check on a missed reading. The meter was removed due to a freeze up and a garden hose was used to make a direct connection to a camper. Fine of \$1000 was assessed, paid and the meter issue was resolved.
- **New user project** – Lacina has compiled a listing of names for inclusion in a new user project. Four applications have been submitted to Garrison Diversion Conservancy District for funding under their grant program. Approximately 40 locations have been identified, including those from Forde Township that were not included in the previous user project. There is a possibility of federal funding availability to provide funds in addition to SWC funding. This listing is being provided to AE₂S for investigation.
- **Gussiaas water pressure** – Lacina received call of low-pressure area at the end of the South Ramsey system. When line was originally installed during a project, it was identified as being in a lower pressure area and now there are 5 customers on the line. When water is being used during peak demand for filling spray tanks, Gussiaas experiences little to no pressure. This has been forwarded to AE₂S for review.

Office manager report

- **Accounts Payable** – Motion by Becker, seconded by Johnson to authorize payment of the May bills. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>
TOTALS	180,133.45	11,120.28

Financial report- May financial report was reviewed. Motion to approve the report was made by Mohr, seconded by Hovendick. All directors voted aye and **motion carried.**

Membership termination

- Motion by Becker, seconded by Hovendick to terminate membership of Greg Garcia (514 Burke Blvd, DL) as curb stop has not been in recent use. **Motion carried** unanimously.

Other Business

- Letter of appreciation was received from the Ramsey County Sheriff’s office for participation in the child safety program.
- Medora retreat – July 19-20, 2023 – Board members are to contact Herda if interested in attending the retreat.

Next meeting date is scheduled for July 6. There being no further business, the meeting adjourned by motion at 9:46 a.m.

Minutes Approved: _____ July 6, 2023 _____

Gilbert Black, President _____ (signed) _____

Sally Herda, Office Manager _____ (signed) _____