

GREATER RAMSEY WATER DISTRICT
REGULAR MEETING
July 9, 2019

DIRECTORS PRESENT: Doug Mohr, Jay Klemetsrud, Allen Johnson, Les Windjue,
Paul Becker, David Hovendick, Gilbert Black

OTHERS PRESENT: Nels Halgren, Sally Herda – GRWD

The meeting was called to order at 7:55 a.m. by President Mohr at the District office.

Minutes from the June 6, 2019 regular meeting were reviewed. Motion by Windjue, seconded by Hovendick to approve minutes. All directors voted aye and **motion carried.**

Manager Report

- **Review submitted qualifications for project engineer** – A request for qualifications for engineering services was placed in the Devils Lake Journal. One proposal was received from Bartlett & West. This process is required every three years to qualify for state project funding. Motion by Windjue, seconded by Johnson to accept the qualifications of Bartlett & West for engineering services. All directors voted aye and **motion carried.**
- **Oswalds Bay project update** – Halgren reported that approximately 25 letters were sent out updating the proposed users on the project and to request membership to move the project forward. Memberships are due July 15, with 12 paid to date. Project application needs to be submitted to the State Water Commission by the end of August to be on their October 6 meeting agenda. Halgren asked for direction on how to proceed if insufficient memberships are paid. None of those requiring multiple memberships have paid at this time. If insufficient memberships are received, the District may elect to move to the Pekin/Tolna area to look at the potential hookups that have been identified.
- **City of Crary – request to study transfer of City infrastructure to GRWD** - Halgren assisted in the individual water connection to the Crary line located between the booster station and town. The City is interested in having GRWD take over their water system. Lacina has previously worked on lines in the City and had stated to Halgren that the main lines are good. He also told Halgren there have been numerous problems with brittle pipe on the lines going to the houses. Crary has been fixing leaks from the curb stops into the houses. GRWD’s policy is to fix from the main to the curb stop with the line from the curb stop to the house being the homeowner’s responsibility. There are approximately 53-55 meters and Crary currently is using the same reading system as the District. The directors agreed to consider and take the request under advisement. Halgren will get a map of the system and additional information.
- **NDRWSA – data logger review** – Five locations had the pressure and temperature loggers installed and the results were reviewed by the board. Four of the locations included areas where low pressure complaints or concerns have been received. The fifth location was located along the main transmission line. Pressure fluctuations within each of the locations were reviewed and discussed. The fluctuations at the Eidsness location was particularly erratic and is something he has previously brought to the board to be addressed.
- **Bulk rates** – Further review of the bulk rates was discussed following completion of the rate study by Eric Volk, NDRWSA executive director. Tolna’s updated rate will need to be finalized by year end due to the contract renewal date. Halgren asked about adjustments to the other bulk user’s rates and the directors stated they would take care of them all at the same time.

Office Manager Report

- **Accounts Payable** – Motion by Klemetsrud, seconded by Black to authorize payment of the accounts payable. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>
TOTALS	651,601.67	14,562.19

- **Financial report** – Office manager’s report was reviewed. Water usage and losses were discussed. Financial report was reviewed for the month of June. Motion to approve the financial report was made by Becker, seconded by Hovendick. All directors voted aye and **motion carried.**
- **CD rate quotes and upcoming CD renewal** – Quotes for the recently renewed CD were reviewed. Mohr and Herda elected to renew for the 1 year term due to forecasted rate trends. Motion by Windjue, seconded by Johnson to authorize the president and office manager to renew funds for the CD maturing July 19, 2019. All directors voted aye and **motion carried.**

Membership transfer

- Motion by Black, seconded by Hovendick to transfer membership for Ackerman Valley 1st, Block 1, Lot 11 to Ackerman Valley 1st, Block 4, Lots 5-6. This is the last developer transfer remaining at Ackerman’s. All directors voted aye and **motion carried.**

Membership terminations

- Ning Elvinia Hegland – Penn – tract in E ½ NE¼ 26-155-66
- Joel Heck – Stump Lake Overlook 2nd, Lot 1
Motion by Becker, seconded by Black to terminate the two memberships for nonpayment. **Motion carried.**

There being no further business, the meeting adjourned by motion at 9:00 a.m.

Minutes Approved: _____ August 8, 2019 _____

Doug Mohr, President _____ (signed) _____

Sally Herda, Office Manager _____ (signed) _____