

**GREATER RAMSEY WATER DISTRICT
REGULAR MEETING**

July 8, 2020

DIRECTORS PRESENT: Doug Mohr, Jay Klemetsrud, Les Windjue, Paul Becker, Gilbert Black, David Hovendick, Allen Johnson

OTHERS PRESENT: Nels Halgren, Sally Herda – GRWD

The meeting was called to order at 8:03 a.m. by President Johnson at the District office.

Minutes from the June 4, 2020 regular meeting were reviewed. Motion by Black, seconded by Hovendick to approve the minutes. All directors voted aye and **motion carried.**

Manager Report

- **Expansion update** – The pre-con meeting was held last week and the pipe for the project has started to come in. Peterson will be fusing the pipe together and plans to get started within the next couple of weeks. Work will begin on the west end of the project area. Halgren has started flagging the route and doesn't expect much crop damage as work will be in the right of way.

SA#31 Construction phase services – This SA from Bartlett & West covers construction observation, contract administration, GPS survey, etc to bring the project to completion. Compensation is hourly to a maximum of \$100,000. Motion by Windjue, seconded by Mohr to authorize the President to sign SA#31, Construction Phase Services for 2019-1 Expansion Project. All directors voted aye and **motion carried.**

- **SWC deobligation request** – No one from the Forde township area showed up for the informational meeting set up to discuss proposed water service to this area. The expansion project had included funding to serve this area. Due to state revenue shortfalls, the SWC is requesting deobligation of funds. Funding that can be released is \$563,000, reflecting the Forde township project allocation. Balance after deobligation is \$765,000 for Oswalds Bay portion of the expansion. Motion by Becker, seconded by Black to approve the deobligation amount of \$564,000 to the State Water Commission. All directors voted aye and **motion carried.**
- **Manhole Reconstruction Bid – Ranch area** – Halgren showed pictures of the manholes in the Ranch subsystem area that are slated for the 2020 rehab work. These manholes are in better shape than ones in previous years, but are in need of work as deterioration is getting close to the rebar. These locations do not experience the infiltration as other areas have been in the past. Quotes were reviewed for the 8 manholes and a budget number for the lift station in this same area. Motion by Mohr, seconded by Hovendick to approve work for the 8 manholes (\$26,020) and the lift station (\$6,450). All directors voted aye and **motion carried.**
- **City of Crary – timeline discussion** – Halgren has been in contact with the new mayor of Crary and discussed the residents' vote to approve individual water service with GRWD, along with the timeline for transition. Halgren and Crary agreed to begin the transition process after summer – Crary needs to accept the vote and make the request to GRWD to turn over the water infrastructure to the District. It is anticipated to make the change at year end.
- **Low pressure area discussion**– As GRWD works through this year's demand season for water consumption, Halgren reviewed some of the low-pressure areas and work the staff has done to more effectively utilize the Webster Booster and purchase of supplemental

water from NRWD. The daily runs on the Webster booster station have been the highest recorded in the District. Different valving options were exercised and pressures checked in various locations of the system. In areas where NRWD water has supplemented the system, the pressures have stabilized. There is a pocket of users that continue to experience low pressure and corresponding availability of water. There was considerable discussion on steps that could be taken to help this area out. Some of the options discussed include restricting high flows, buy-in to NRWD for more water (currently 50gpm) to take pressure off the Webster booster, and installation of a small booster that could be used during peak usage. Halgren will explore the options to develop a solution for these users.

Other Business

- **Neal Ackerman** – Ackerman appeared before the board to discuss a couple of his development areas where he is requesting water service. The first was a commercial area consisting of approximately 120 acres. Two lots have already been sold and Ackerman requested approximately 1,000 feet of main line be installed and he will then extend the main as additional lots are sold. By installing a mainline, the District’s main transmission line would only be tapped once for service to the development area. The second request is in the Ackerman Valley area where there is no water main and where lots are now being sold. Ackerman requested line extension of 1,000-1500 feet at this site. The directors discussed the membership and construction policy as well as Ackerman’s timeline for requested service. Construction policy will be reviewed and perhaps redefined to include the policy for commercial areas. Halgren will come up with some prices, policy review and options to consider for Ackerman’s request with item to be placed on the agenda at the next meeting.

Office Manager Report

- **Accounts Payable** – Motion by Klemetsrud, seconded by Mohr to authorize payment of the June bills. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>	<u>PROJECTS</u>
TOTALS	90,135.03	308,923.79	6,760.54

- **Financial report**– Financial and expansion reports for June were reviewed. Motion by Becker, seconded by Windjue to approve the reports. All directors voted aye and **motion carried.**
- **2019 audit** – Approval of the audit will be placed on the agenda for the August meeting.
- **CD due 7/19/2020** – Motion by Becker, seconded by Klemetsrud authorizing president Johnson and Herda to reinvest funds of \$300,000. All directors voted aye and **motion carried.**
- **CD bid results** – Results of the June 29, 2020 bid for CD renewal were reviewed.

The August meeting will be held August 6, 2020 at 8 a.m.

There being no further business, the meeting adjourned by motion at 9:51 a.m.

Minutes Approved: _____ August 6, 2020 _____

Allen Johnson, President _____ (signed) _____

Sally Herda, Office Manager _____ (signed) _____