

GREATER RAMSEY WATER DISTRICT REGULAR MEETING

January 8, 2026

DIRECTORS PRESENT: Paul Becker, Gilbert Black, David Hovendick, Allen Johnson,
Doug Mohr, Kale Miller

DIRECTORS ABSENT: Missy Abrahamson

OTHERS PRESENT: Lonnie Lacina, Sally Herda, Krista Wold - GRWD; Brian Aafedt
– AE₂S

The meeting was called to order at 7:57 a.m. by President Johnson at the District office.

Minutes from the December 4, 2025 regular meeting and the December 16, 2025 special meeting were reviewed. Motion by Black, seconded by Becker to approve the minutes. All directors voted aye and **motion carried**.

Manager report

- **EXPO** – February 10-12, 2026 – GRWD manager Lacina, and directors Johnson and Miller confirmed they planned to attend the conference.
- **Wallys Roadhouse** – A reactivation of service was requested by Wally Johnson. The directors agreed on the recommendation to provide service once specific terms had been met: all prior past due bills must be paid in full, a \$1,500 membership reactivation fee paid, a \$1,000 deposit must be collected, and a new service line put in.
- **Budget**– The final budget for 2026 was reviewed. Wages were discussed and a COLA of 2.8% plus an additional 4% was proposed. Motion by Becker, seconded by Hovendick to approve the proposed wage update. All directors voted aye and **motion carried**. Motion by Mohr, seconded by Hovendick to approve final budget. All directors voted aye and **motion carried**.
- **Skidsteer** – The go-ahead was given to purchase a new skidsteer.
- **Western State Bank Event Center** - Discussion on the new services at the Western State Bank Event Center was held, proposing transferring the current membership to one master account. This discussion will be taken up again at the next meeting.
- **North system capacity improvement project**
 - **AE₂S project update** – Still waiting on O&M manuals to close out the American General contract and move into the warranty phase.

WTP generator expansion – Quote from John’s Refrigeration is approximately \$600,000, to be finalized in February. Funding request is on the agendas for the January and February precommission and commission meetings. AE₂S is optimistic the change order for the reallocation of funds for the generator will pass.

No pay applications were presented for approval.

No changes or updates on the budget and contingency for the project.

- **User expansion project**
 - **AE₂S project update** – Construction is on hold until spring. December wind-down work still to be billed out.

Pay application #8 - \$1,725,325.72 for Karas Construction was presented for approval, with payout requested in January.

Invoices – Motion by Hovendick, seconded by Black to approve project invoices: AE₂S (\$35,698.20), Ramsey County Recorder #6 (\$120.00) and Karas Construction #8 (\$1,725,325.72) for a total of \$1,761,143.92. All directors voted aye and **motion carried.**

Future planning – South system – The preconstruction application of \$735,000 for the South System Phase II Expansion, which includes design and bidding engineering for pipeline and south pump station/reservoir facility, was approved at the SWC meeting on December 16.

The Agreement for Cost-Share Reimbursement for the South System Phase II Expansion was received from the state, providing cost-share to reimburse 75% of the actual eligible costs incurred, not to exceed \$551,250. Motion by Becker, seconded by Black to approve the cost share agreement. All directors voted aye and **motion carried.**

AE₂S is planning to move forward with easements and modeling within the next month, with the work beginning late 2026. The process of securing land is in the works but not yet finalized.

- **SCADA** – License and cell contract with AE₂S for the SCADA sites, providing Cloud-based server hosting and supporting cellular data services, was presented. This agreement includes a term of one year, with automatic annual renewal, beginning with a fee of \$13,160 for 2026. Motion by Becker, seconded by Mohr to approve the SCADA License and Cell Contract with AE₂S. All directors voted aye and **motion carried.**

Office manager report

- **Accounts Payable** – Motion by Mohr, seconded by Hovendick to authorize payment of the December bills. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>	<u>CHECK #</u>
Payroll direct deposit - net	24,562.47	5,853.03	1127E
Wages - Gross \$41,509.06			
EFTPS	10,259.14		1128E
941 payroll taxes			
Nationwide Retirement	1,100.00		1129E
Deferred compensation			
ND PERS	6,313.21		1130E
Retirement			
Cardmember Service	38.62	12.87	1131E
NDRIN, Adobe subscriptions			
Payment Service Network	435.15	145.05	1132E
Payment processing			
ND Tax Commissioner	570.00		1133E
4th quarter withholding			
ND PERS	3,797.20	1,071.00	1134E
Health insurance			
Old National	1,000,000.00		18892
5 month CD			
Nodak Electric	5,596.62	714.64	18893
System electricity			
Taylor Aasmundstad	2,024.72		18894
Project crop damage - Sch 2			
Drew Thurlow	2,657.33		18895
Project crop damage - Sch 2			

	<u>WATER</u>	<u>SEWER</u>	<u>CHECK #</u>
Void check			18896
Evan Peterson	308.89		18897
Project crop damage - Sch 1			
Advanced Engineering			18899
NIMP - construction, I&C, warranty	8,562.80		
24 User expansion - construction, easement	27,135.40		
Amazon Capital Services	49.35	16.44	18900
Tools			
Benson County Treasurer	99.97		18901
Pare tower - 2025 real estate tax			
City of Carrington	3,298.79		18902
1,056,000 gallons for resale			
City of Devils Lake	42.86	14.29	18898
Office utilities			
City of Devils Lake		2301.76	18903
Wastewater - 3,009,566 gallons			
Copy Cat	774.75	258.25	18904
Statements, envelopes			
Decorated Wearables	100.10	33.37	18905
Caps			
Devils Lake Chamber	90.00	30.00	18906
Ag roundup - luncheon sponsorship			
Farmers Union Oil	1,506.66	183.63	18907
Service truck/equipment fuel			
Farmers Union Oil - Tolna	29.42		18908
WTP generator fuel			
Ferguson	3,932.13	153.35	18909
AMR, Sewer parts, Water service materials			
Forum	112.50	37.50	18910
Cass certify - Sept & Dec			
Gessner Iron Works		20.50	18911
Pumper - platform materials			
GRWD Petty Cash	1,210.99	273.66	18912
Replenish account			
Hawkins	2,282.35		18913
WTP chemical supplies			
Interstate Billing Services	131.19	43.72	18914
Wiper - Skidsteer			
Kellers Briteway	22.50	7.50	18915
Window cleaning			
Lonnie Lacina	80.15	26.71	18916
Reimburse tools purchase			
Lake Region Electric	159.72	53.24	18917
Shop lights, repair			
Macs		19.42	18918
Sewer truck parts			
Montana Dakota Utilities	224.32	74.77	18919
Office utilities			
NAPA	42.63	8.49	18920
Truck supplies			
ND Dept of Health	189.00		18921

	<u>WATER</u>	<u>SEWER</u>	<u>CHECK #</u>
Water testing			
ND One Call	88.20	7.50	18922
Locates			
ND Telephone	512.11	94.39	18923
Phone, internet, surveillance			
Nelson County Treasurer	1,289.69		18924
WTP - 2025 real estate tax			
Network Center	104.25	34.75	18925
Datto backup			
Network Center	397.88	132.62	18936
Flexcare			
Northern Plains Electric	226.25		18926
System electricity			
Northern Pump & Compression		519.70	18927
Gearbox - pumper			
Ottertail Power Co	397.00	367.69	18928
System electricity			
Payroll Professionals	66.34	22.12	18929
Payroll services			
Quadient	860.16	286.72	18930
Automate usage, annual subscription			
Ramsey County Treasurer	56.08		18931
Saunders - 2025 real estate tax			
Running Supply	360.76	82.62	18932
Tools, shop supplies			
Cordell Schroeder	98.04		18933
Crop damage - project			
Verizon	330.65	110.22	18934
Cell phone service			
Vestis	136.10	45.38	18935
Rug service			
Wells County Recorder	60.00		1228
Easement recording			
Eddy County Recorder	40.00		1229
Easement recording			
Benson County Recorder	20.00		1230
Easement recording			
Ramsey County Recorder	120.00		1231
Easement recording			
Eddy County Recorder	20.00		1232
Easement recording			
Void check			1233
Foster County Recorder	120.00		1234
Easement recording			
Eddy County Recorder	10.00		1235
Easements - addl amt due			
Postmaster	820.99	273.66	1236
Billing postage			
Postage machine	55.43	10.73	832 JE
Dec postage			
TOTALS	1,113,930.86	13,341.29	

- **Financial report** – December financial report was reviewed and discussed. Motion by Mohr, seconded by Miller to approve the financial report. All directors voted aye and

motion carried. Project reports for the current projects were reviewed, along with monthly cash requirements for the local cost share of the projects.

- **2025 Budget Review** – Revenue and expenditures for 2025 were discussed, and budget and proposed amendments were reviewed. Motion by Black, seconded by Miller to approve the 2025 budget amendments as presented. All directors voted aye and **motion carried.**
- **CD due 1-13-26** – Motion by Becker, seconded by Mohr to authorize the President and Herda to renew funds at the highest bid following request for rates from the District’s depositories. All directors voted aye and **motion carried.**

Membership termination

- **Tanner Elshaug – 4952 77th Ave NE, DL** – service not needed
- **Jerry Sears – 2201 13th Ave SW, DL** - nonpayment
Motion to approve the membership terminations was made by Hovendick, seconded by Miller and **approved unanimously.**

Other Business

- **Resignation on Board of Directors** – Doug Mohr announced his retirement from the board effective following the January 2026 meeting. His term runs until 2028, which leaves an opening to appoint a successor until the 2027 annual meeting, at which time the members shall elect a director for the unexpired term.

Annual meeting date is scheduled for February 3, 2026, followed by the reorganizational meeting. Next regular board meeting will be held February 5, 2026.

There being no further business, the meeting adjourned by motion at 9:59 am.

Minutes Approved: _____ February 5, 2026

Allen Johnson, President _____ (signed by Kale Miller)

Krista Wold, Customer Service Rep _____ (signed)