

GREATER RAMSEY WATER DISTRICT
ANNUAL MEETING
February 6, 2018

The meeting was called to order at 7:00 p.m. by President Jerry Nelson at the Greater Ramsey Water District office. All members were welcomed to the meeting. Coffee and bars were provided for those in attendance. Nelson stated a quorum of the members was present to hold the annual meeting and conduct business matters of Greater Ramsey Water District as provided in the bylaws.

Directors present were Paul Becker, Les Windjue, Gilbert Black, Dave Hovendick, Jerry Nelson, Jay Klemetsrud and Doug Mohr. GRWD staff present were – Nels Halgren, Steve Martinson, Flint Schlieve, Sally Herda, Lonnie Lacina and Shannon Teigen. Eighteen people were in attendance representing 20 registered members.

- **Proof of Notice of Meeting** – Manager Halgren reported the meeting notice was mailed to all members and was published in the nine county newspapers served by the District.
- **Readings and action on any unapproved minutes** – Minutes from the 2017 annual meeting were handed to members during registration and approved.
- **Introductions** – The board of directors and staff were introduced to those members in attendance.
- **Reports of Officers and Committees**
 - **Manager’s Report** – Halgren had a power point presentation that provided an overview of the District’s activities during 2017. An update on the waterline expansion project currently under construction was given. Presently the project is extending service to 433 new users and is scheduled for completion in 2018. Phase 2 of the expansion is to purchase capacity into the City of Devils Lake’s water system to provide supplemental water during peak usage. The State Water Commission is providing grant funds for the buy-in and the District is working with the City to work out an agreement for details on the supplemental source and nongrant portion of the buy-in. GRWD has also contracted with Northeast Regional Water District (NRWD) for a tie in to their new reservoir in Starkweather to enhance the most northern portion of the system during peak demand for water. Water purchased from NRWD is counted as part of GRWD’s capacity from the City of Devils Lake. Also reviewed was the Pare tank that was placed into service, Webster booster station upgrades, along with production and distribution costs of the water system. Base rates for 2018 will remain unchanged, with an increase of \$.25/1000 gallons for usage. Operation of the rural sewer system was also reviewed with mention of some of the lift station and manhole lining work that was completed in 2017. The sewer rate for 2018 will remain unchanged, except for the users in Scooby’s Point Subdivision who will see a decrease of \$10 per month due to low costs associated with operating their independent collection and lagoon system. New updated mapping of the District’s water and sewer system was demonstrated to those in attendance. Many new features are available on this interactive system and the District continues to make enhancements as they work on additional details and available features. Time was allowed for general questions and answers on operation of the water and sewer systems.
 - **Office Manager’s report** – Financial information of the district was handed out to the members and the 2017 operation of the District was reviewed. An update and slide show was given on the new billing system and the availability to manage and pay accounts on-line. Members were given an opportunity to comment and ask questions on the District’s financial operations.

- **Election of Directors** –
 - Introduction of Nominees – President Nelson stated his term and that of Paul Becker were up for election, representing Ward 3. Nelson indicated that he was not seeking re-election to the board. Paul Becker has filed application for re-election and Allen Johnson has indicated interest in serving on the board of directors and has filed application by the nomination deadline.
 - Nominees - Candidates Becker and Johnson were both given an opportunity to introduce themselves and state why they are seeking election to the board of directors.
 - Voting –With only two nominees for the two seats, President Nelson requested members to cast a unanimous ballot for Becker and Johnson. Upon vote, **motion carried**. Paul Becker and Allen Johnson were elected for a three year term. Manager Halgren recognized and thanked President Jerry Nelson for his years of service on the board and presented an appreciation plaque for his service to the District.
- **Unfinished Business** - Nelson asked if there was any unfinished business to come before the membership. There was none at this time.
- **New Business** – Nelson asked if there was any new business to come before the members.

There being no new business brought before the membership, drawings were held for the door prizes. The following were winners of the customer account credits: \$50 credit – Dwight Haas, \$100 credit – Doug Paulson, and \$150 credit – Roger Windjue. There were also gift cards provided by Bartlett & West.

President Nelson announced the new board would be meeting directly following the annual meeting to reorganize and elect the president, vice president and secretary-treasurer. All members were thanked for taking time to attend the meeting.

The annual meeting adjourned approximately 7:55 p.m.

Minutes Approved: _____

Jerry Nelson, President _____

Sally Herda, Secretary/Treasurer _____