

GREATER RAMSEY WATER DISTRICT REGULAR MEETING

February 5, 2026

DIRECTORS PRESENT: Paul Becker, Gilbert Black, David Hovendick, Allen Johnson, Kale Miller, Missy Abrahamson (electronically)

OTHERS PRESENT: Lonnie Lacina, Sally Herda, Krista Wold - GRWD; Brian Aafedt – AE₂S, Tanner Sotvik, Lucas Aufenkamp – Lakewood Bible Camp

The meeting was called to order at 8:01 a.m. by Vice President Miller at the District office.

Minutes from the January 8, 2026 regular meeting were reviewed. Motion by Black, seconded by Johnson to approve the minutes. All directors voted aye and **motion carried.**

Minutes from the February 3, 2026 reorganizational meeting were reviewed. Motion by Becker, seconded by Hovendick to approve the minutes. All directors voted aye and **motion carried.**

Board vacancy appointment – Due to Doug Mohr’s retirement off the board in January, a vacancy was opened to appoint a successor until the 2027 annual meeting. Tanner Sotvik had indicated interest in serving as director. A nomination was made by Johnson to appoint Sotvik as successor. Motion by Hovendick, seconded by Black to appoint Tanner Sotvik to fill the next year of Mohr’s term. All directors voted aye and **motion carried.**

Manager report

- **Lakewood Bible Camp – reduction request** – Lucas Aufenkamp from Lakewood Bible Camp was present to request a bill reduction on past sewer fees for two septic tanks that were installed and put into service in June 2023. Due to oversight, GRWD was not notified of the sewer additions, resulting in an unbilled balance of \$7,750. Motion by Becker, seconded by Johnson to reduce the back-billed amount to \$6,000—a \$1,750 reduction. All directors voted aye and **motion carried.**
- **Devils Lake Rural Fire Department Sponsorship** – Discussion was had regarding a request from the Devils Lake Rural Fire Department for a donation towards the cost of equipment and rescue training that is taking place in March. Motion by Johnson, seconded by Hovendick to approve a \$1,000 donation to be used towards the training expense for the Devils Lake Rural Fire Department. All directors voted aye and **motion carried.**
- **Terracon contract** – The Terracon contract for soil boring testing was reviewed. Motion by Hovendick, seconded by Black to approve the \$11,975 Terracon contract. All directors voted aye and **motion carried.**
- **AE₂S SCADA contract** – A discrepancy was found in the SCADA contract that was presented at the January board meeting. AE₂S stated they will be looking into the phrasing in the contract, with more discussion to follow.
- **North system capacity improvement project**
 - **AE₂S project update** – Still waiting on O&M manuals to finalize the American General contract and move into the warranty phase.

WTP generator expansion – The SWC precommission meeting in January went well. AE₂S is optimistic that the change order for the reallocation of funds for the generator will pass at the February 12 SWC meeting.

AE2S presented an invoice for the remaining generator design and funding request support.

No pay applications were presented for approval.

- **User expansion project**

- **AE2S project update** – Construction is on hold until spring thaw. AE2S presented an invoice for the remaining lodging expenses for the project inspector, as well as year-end support.

Invoices – Motion by Black, seconded by Johnson to approve project invoices: AE2S (\$34,360.80) and miscellaneous recorder expenses (\$270.00), for a total of \$34,630.80. All directors voted aye and **motion carried**.

Future planning – South System Phase II Expansion – AE2S presented Task Order #7 for \$710,000 for the project design. System modeling and easement work to start this month, with the bulk of the design to begin late this year. Motion by Black, seconded by Hovendick to approve Task Order #7. All directors voted aye and **motion carried**.

Office manager report

- **Accounts Payable** – Motion by Becker, seconded by Johnson to authorize payment of the January bills. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>	<u>CHECK #</u>
Payroll direct deposit - net	26,228.61	4,505.55	1135E
Wages - Gross \$42,287.20			
EFTPS	10,605.59		1136E
941 payroll taxes			
Nationwide Retirement	1,100.00		1137E
Deferred compensation			
ND PERS	6,660.63		1138E
Retirement			
Cardmember Service	38.62	12.87	1139E
NDRIN, Adobe subscriptions			
Payment Service Network	364.88	121.62	1140E
Payment processing			
ND PERS	3,797.20	1,071.00	1141E
Health insurance			
Nodak Electric	6,557.95	707.37	18937
System electricity			
Northern Pump & Compression		253.97	18938
Sewer truck parts			
Karas Construction Inc	1,725,325.72		18939
User Expansion, Pmt #8			
Advanced Business Methods	63.91	21.30	18941
Quarterly copier service contract			
Advanced Engineering			18942
N System Impr-constrction, warranty svc	11,414.50		
2024 user expn - construction services	22,946.30		
Amazon Capital Services	1,307.38		18943
Water testing supplies, scaffolding plank			

	<u>WATER</u>	<u>SEWER</u>	<u>CHECK #</u>
Benson County Farmers Press	42.00		18944
Annual meeting notice			
City of Carrington	3,275.83		18945
1,048,000 gallons for resale			
City of Devils Lake	44.92	14.98	18940
Office utilities			
City of Devils Lake		2148.51	18946
Wastewater -2,760,492 gallons			
Column Software PBC	5.32		18947
Annual meeting notice			
Dakota Business Solutions	1,082.25	360.75	18948
Annual maintenance contract - inserter			
Exhaust Pros	267.00	89.00	18949
Service truck oil change			
Farmers Union Oil	2,161.06	48.40	18950
Service truck fuel			
Farmers Union Oil - Tolna	239.79		18951
Construction supplies - WTP, truck fuel			
Ferguson	3,865.23		18952
Water service, repair, AMR supplies			
Foster County Independent	5.92		18953
Annual meeting notice			
Gerrells Sports Center	18.75	6.25	18954
Engraving on appreciation plaque-Mohr			
GRWD Petty Cash	814.16	271.38	18955
Replenish account			
Hawkins	4,924.79		18956
WTP chemical supplies, demurrage			
Kellers Briteway	22.50	7.50	18957
Window cleaning			
Klemetsrud Plumbing & Heating	22.61	7.54	18958
Furnace filters - office			
Lake Region Electric	83.94		18959
Light bulbs - Pare tower			
Lakota American	36.00		18960
Annual meeting notice			
Lamottes Paint & Glass	595.97		18961
Paint & suppllies - WTP			
Leevers	8.55	2.85	18962
meeting supplies			
Montana Dakota Utilities	186.83	62.28	18963
Office utilities			
NAPA	15.73	127.57	18964
Oil, filter change			
ND Dept of Environmental Quality	224.33		18965
Fluoride, TTHM testing			
ND Dept of Health	189.00		18966
Water testing			
ND One Call	3.00		18967
Locates			
ND Rural Water	753.75	251.25	18968

	<u>WATER</u>	<u>SEWER</u>	<u>CHECK #</u>
Expo Registration - 3			
ND Telephone	504.73	91.94	18969
Phone, internet, surveillance			
ND Water Education Foundation	2,000.00		18970
2026 digital issues			
Network Center Inc	502.13	167.37	18971
Datto backup, Flex care service			
New Century Press	7.21		18972
Annual meeting notice			
Northern Plains Electric	230.86		18973
System electricity			
Ottertail Power Co	473.26	558.03	18974
System electricity			
Payroll Professionals	144.11	48.04	18975
PR svc, W-2 processing, PR correction			
Quadient	75.22	25.08	18976
Automate usage			
Quill	115.48	38.50	18977
Office supplies - stampers			
Runnings Supply	393.36	8.25	18978
Painting supplies-WTP, shop supplies			
Timbers Lumber	220.37		18979
Maintenance supplies - WTP			
Transcript Publishing	5.84		18980
Annual meeting notice			
Verizon	330.58	110.19	18981
Cell phone, tablet service			
Vestis	93.72	31.24	18982
Rug service			
Walmart	64.43	21.48	18983
Annual meeting supplies			
Postmaster	814.16	271.38	1237
Billing postage			
Postage machine	68.24	13.32	837JE
Jan postage			
TOTALS	1,841,344.22	11,476.76	

- **Financial report – December 2025** – Final December financial report was reviewed, reflecting amendments approved at the January meeting. Motion by Becker, seconded by Abrahamson to approve the final December financial report. All directors voted aye and **motion carried**.
- **Financial report – January 2026** - January financial report was reviewed and discussed. Motion by Johnson, seconded by Black to approve the financial report. All directors voted aye and **motion carried**. Project reports for the current projects were reviewed.
- **Designation of depositories** – Motion by Becker, seconded by Johnson to renew the current depositories.
- **Authorized check signers** – Listing from 2025 was reviewed. Motion by Black, seconded by Hovendick to remove Doug Mohr, add Tanner Sotvik and Krista Wold, and renew the remaining directors and Herda as authorized check signers for the District. All directors voted aye and **motion carried**.

Membership termination

- **Larry Weninger – 328 Highway 281 NE, Carrington** – service not needed
Motion by Hovendick, seconded by Sotvik to approve membership termination and **approved unanimously.**
- **Evelyn Jackson – 216 Kelly Ave S, Crary** - nonpayment
Motion by Johnson, seconded by Becker to approve membership termination and **approved unanimously.**

Next regular board meeting will be held March 5, 2026.

There being no further business, the meeting adjourned by motion at 9:32 am.

Minutes Approved: _____ March 5, 2026 _____

Kale Miller, Vice President _____ (signed by Sally Herda)

Krista Wold, Customer Service Rep _____ (signed)