

# GREATER RAMSEY WATER DISTRICT REGULAR MEETING

February 5, 2020

**DIRECTORS PRESENT:** Doug Mohr, Jay Klemetsrud, Les Windjue, Paul Becker, Gilbert Black, David Hovendick, Allen Johnson

**OTHERS PRESENT:** Nels Halgren, Sally Herda – GRWD; Cory Donohue, Daniel Donahue, Walter Hoyt – Forde Township residents

The meeting was called to order at 7:52 a.m. by President Johnson at the District office.

Minutes from the January 9, 2020 regular meeting were reviewed. Also reviewed were minutes from the February 4, 2020 reorganizational meeting. Motion by Black, seconded by Mohr to approve both sets of minutes. All directors voted aye and **motion carried**.

## Manager Report

- **Expansion project**
  1. **Bartlett & West engineering bill - \$21,032.50/Project update** - Engineering work on the project is close to having a set of plans ready to submit to the State. Permit work will be started in the next couple of weeks. An analysis of water delivery from the mains at the airport and 6 Mile Bay crossing were reviewed, with Halgren stating that he would like to isolate the existing line at the airport as a protection measure. The analysis showed the effect of flow rates under various scenarios. Halgren is planning to meet with the new airport manager to discuss the District's water mains at the airport. Motion to approve the engineering bill was made by Mohr, seconded by Hovendick and upon vote, **motion carried** unanimously.
  2. **Forde Township rep** – Three residents in Forde Township met with the board to discuss reconsideration for the District to expand rural water into their area. Halgren explained how this area had initially been canvassed by Tri-County, but was turned over to GRWD when Tri-County's project costs were higher than anticipated and these potential users were located in GRWD's district. Only 7 memberships were sent in to the District and GRWD returned the membership funds after determining the costs were too high for expansion in this area. After funds were returned, Halgren started getting some calls and more commitments so he invited the residents to the meeting. The costs for the area were reviewed with the residents and how the project payback is funded through monthly base rate and/or an upfront cost share. The Donohue's stated they would be willing to pay extra to get good water into the area and asked that a letter be sent out to area residents to inform them of the project status. After further discussion, the directors agreed to send out a letter outlining project costs, along with upfront costs that would be required in order to move forward. A table of costs should be included showing cost share amounts depending on the number of memberships and with a \$60 monthly base rate.
- **Review GIS water usage analysis map** – Bartlett & West developed a map assigning values of usage to each user. This tool would be useful for project work as well as future planning and hydraulics work. GRWD was able to download the June through August usage that was used in developing this map and may also include the January through March usage for a more complete picture. The goal would be to more closely align actual usages versus assigned values to obtain more accurate modeling information.

- **Crary existing pipeline discussion** – The City of Crary recently experienced a water break and GRWD was present to look at the break. A piece of 160 psi black poly pipe that has been used from the main line to the curb stop and into the homes was brought back to the office. This pipe is extremely brittle and is an example of the service leads going to the curb stops. There are approximately 50 curb stops in Crary. Crary residents will be voting in June to determine if the City’s water infrastructure will be turned over to the District.
- **Treatment plant roof replacement discussion** – Roof replacement quote requests have been sent to four businesses that perform this type of work. Deadline to submit quotes is March 4, 2020.
- **Pickup bids opening** – Two bids were received for replacing the 2016 Ford F150. Marketplace Ford bid \$21,138 including trade and DL Chrysler Center’s bid was \$23,752 with trade. Motion by Becker, seconded by Hovendick authorizing the manager and operator to determine which truck to purchase. All directors voted aye and **motion carried.**

**Office Manager Report**

- **Accounts Payable** – Motion by Becker, seconded by Klemetsrud to authorize payment of the accounts payable. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>	<u>PROJECTS</u>
<b>TOTALS</b>	<b>53,900.37</b>	<b>9,249.36</b>	<b>22,923.91</b>

- **Financial report**– Final financial report for December were reviewed, along with the January financial and expansion reports. Motion by Windjue, seconded by Black to approve the reports. All directors voted aye and **motion carried.**
- **Designation of depositories/authorized check signers.** A list of the approved depositories and authorized check signers from 2019 was reviewed. Motion by Black, seconded by Mohr to renew the same depositories and authorized check signers for 2020. All directors voted aye and **motion carried.**

The March meeting will be held March 5, 2020 at 8 a.m.

There being no further business, the meeting adjourned by motion at 9:35 a.m.

Minutes Approved: \_\_\_\_\_ March 5, 2020 \_\_\_\_\_

Allen Johnson, President \_\_\_\_\_ (signed) \_\_\_\_\_

Sally Herda, Office Manager \_\_\_\_\_ (signed) \_\_\_\_\_