

**GREATER RAMSEY WATER DISTRICT  
REGULAR MEETING**

September 8, 2011

**DIRECTORS PRESENT:** Doug Mohr, Cindy Brown, Jay Klemetsrud, Paul Becker,  
Les Windjue

**DIRECTORS ABSENT:** Kerwin Borgen

**OTHERS PRESENT:** Nels Halgren, Sally Herda – GRWD; Dennis & Carol Lommen;  
Wayne Thompson, Dan Willert

The meeting was called to order at 8 a.m. by President Mohr at the District office.

Minutes from the August 4, 2011 meeting were reviewed. Motion by Windjue, seconded by Klemetsrud to approve the minutes. All directors voted aye and **motion carried**.

**Manager Report**

- **FEMA Update** – Officials were on site earlier in summer and Halgren has contacted FEMA several times for the Project Worksheet (PW). FEMA would like to meet one more time before the PW is written. Halgren has provided a preliminary engineering report to identify damage amounts and has used recent bid prices. FEMA didn't like the numbers provided. Halgren's meeting with officials was encouraging and they have indicated GRWD is eligible for assistance. Areas in Lakewood that qualify were reviewed. Some of the area that has lost service, the District could choose to use the assistance for an alternate project. The District would need to identify the alternative project and it would be eligible for 75% of the amount of PW. Alternate projects would have to be approved by FEMA. Time frame for completion of PW and assistance would be at least two months. The directors discussed areas where assistance could be used.
- **Dennis Lommen** – Lommen and neighbor Wayne Thompson met with the directors to see what the District would be able to do for them to address their sewer systems. The Corps of Engineers has indicated if service is provided to homes, the line would have to go over the dike, which would require a lift station and force main. One central location would be used to go over the dike, estimated cost is \$150,000. Elevations at Lommen's and Thompson's were reviewed, along with flood insurance coverages. Thompson has not received any word from the City of Devils Lake on a buyout option and is not eligible for FEMA assistance. Sewer systems for neighboring homes were also reviewed. Time frame for any work either through FEMA or the COE project would not have sewers in place prior to freeze-up this year. The board gave Halgren the go ahead to work with Lommen on getting hooked back into his old system and would pay the \$100 fee for Lake Region District Health for sewer permit.
- **Eagle Bend** – Dan Willert was present to discuss bill sent to the COE for cleanup work done due to sewer back-up. The COE had contacted the District regarding this bill and Halgren stated the bill should be forwarded to Strata as they are currently pumping the tank on a weekly basis and the problem occurred when Strata grouted some lines. Halgren reiterated that Willert's are not a sewer customer at this time and that they should go to the contractor (Strata) regarding costs of cleanup resulting from the backup. Willert stated the emergency grade raise to the road has been done. November 15 is the date the force main is supposed to be done, with the up and over to be done the early part of November.

- **Man Camp Review** – A man camp is being set up at the DL Speedway and will include trailers and a cook shack. Location of the camp is in an area of lower pressure and will require them to fill tanks (heated in winter) to accommodate peak service. Base rate would be \$140 based on 7 gpm. This location is expected to be in service for one to three years.
- **Construction Review** – Acorn Ridge work is nearly complete. There is some sewer work left to do. Bye service is being cut off on this date. Ratzlaff and Reiner’s have both been completed. Sewer work at the Lien residence is left and there was some question on funding. Three feet of fill has been taken out along a portion of the military road, requiring this portion of line needing to be insulated. Sewer line to Woodlea has been completed and in service mid-August. This will add ten customers on the sewer system. Final work to be done is to complete the up and over when the dike is build up. GRWD did all the pump work at the new lift station on the east side of Hwy 20. The contractor is maintaining the lift station by pumping it out.
- **Approve Pay Estimate #2 Acorn Ridge - \$65,750** – Pay estimate #2, Acorn Ridge in the amount of \$65,750 was presented for approval and payment. Motion by Becker, seconded by Windjue to authorize the president to sign the pay estimate and approve the same for payment. All directors voted aye and **motion carried.**
- **Woodlea Expansion** – Halgren reported the developer is working on a subdivision that will contain approximately 20 lots. This will be located in the back area, has good elevation and will be able to utilize the sewer system. Land Survey Services is currently working on the design of the subdivision. Aronson is looking for access to this area through a 25 foot strip on the 5 acres the District owns near the water tower. Motion by Brown, seconded by Windjue to have Aronson draw up and submit an easement for the District to consider. **Motion carried.**
- **Greenview expansion** – Lafleur is developing an area along Ramsey County #1 that would access both water and sewer service. Sewer line through this area has been kept fairly shallow.
- **Shop Discussion** – The District initially had given the County until fall for a decision on an option on the shop building located on the County shop grounds. The directors decided to wait for further word from the County on their wishes for use of the building.

**Office Manager Report**

- **Accounts Payable** – Motion by Klemetsrud, seconded by Brown to authorize payment of the accounts payable as listed. **Motion carried.**

	<u>WATER</u>	<u>SEWER</u>	<u>BLDG</u>
<b>TOTALS</b>	<b>273,161.89</b>	<b>340,388.22</b>	<b>33,345.00</b>

- **Financial Report** – Financial information of the District was presented. Motion by Brown, seconded by Windjue to approve the financial report. **Motion carried.**

**Membership Suspension/Termination**

Motion by Windjue, seconded by Becker to approve the membership transfers, suspensions and terminations as listed. **Motion carried.**

There being no further business, the meeting adjourned by motion at 10:45 a.m.

Minutes Approved: October 7, 2011

Doug Mohr, President \_\_\_\_\_ (signed) \_\_\_\_\_

Sally Herda, Office Manager \_\_\_\_\_ (signed) \_\_\_\_\_