

**GREATER RAMSEY WATER DISTRICT
REGULAR MEETING**

November 3, 2011

DIRECTORS PRESENT: Cindy Brown, Jay Klemetsrud, Paul Becker, Les Windjue, Kerwin Borgen

DIRECTORS ABSENT: Doug Mohr

OTHERS PRESENT: Nels Halgren, Sally Herda – GRWD

The meeting was called to order at 8:07 a.m. by Vice-president Klemetsrud at the District office.

Minutes from the October 6, 2011 meeting were reviewed. Motion by Windjue, seconded by Borgen to approve the minutes. **Motion carried.**

Manager Report

- **Sewer capping/reinstating update** – Halgren reported the tanks for homes in the Burke Blvd area have been capped. Two of the sewer services for permanent homes above 1460 elevation have been reinstated. Halgren has collected half (\$750) of the fee approved at the last meeting for each of the users as a down payment for work to be done. This particular connection was to relocate two services to one lift. Upon survey and reevaluation of the existing tanks, the rerouting was accomplished without need for lift station. Total costs for these two reconnections is approximately \$1500 and the directors stated since the costs were substantially below the amount anticipated and that most costs were covered, there was no need to collect the second half of the fee. The third reinstatement in this same area remains to be completed with GRWD estimated cost of \$5000. This user also paid half (\$750) of the approved fee and will make final payment upon completion.

Acorn area – everyone has been reinstated and back in service. There is some cleanup work left to complete. Lien lift station has also been completed and the District reimbursed for the cost.

Lakewood area – Halgren reviewed some areas of concern and additional home buyout.

Septic tank issues were discussed. The District had replaced a collapsed septic tank and some of the issues surrounding the replacement were discussed.

Lift station protection work on the west side was discussed. The township is not doing any work on the road as they wouldn't be eligible for assistance funding at this time.

- **Shop sale terms – Ramsey County** – The county commission has approved the purchase of the District's shop building with a \$10,000 annual payment for four years. The first payment will be made February 11, 2012. The District will turn the shop over to the County when the new one is done, but would make the office portion available.
 - **New shop discussion** - The directors discussed new shop location at the office and authorized Halgren to check into property on both sides of GRWD's lot for availability. Shop size, along with inside warehouse space was discussed.
- Eagle Bend Island sewer/water** – Sewer service to Willert's home in Eagle Bend was discussed. Dike has been built up and existing water and sewer lines have been grouted. The up and over crossing has not yet been completed and will be the only one in

GRWD's system. Halgren estimates cost of \$12,000 for this user to hook up back into the system. Connection options were discussed. Motion by Borgen, seconded by Windjue to approve \$2000 toward cost to hook back into GRWD's sewer system. All directors voted aye and **motion carried.**

- **Woodlea update** – Bill for the costs to connect to the rural sewer was presented to the developer and has been paid. The developer was informed there may be some additional costs when final project costs have been determined. An additional line in the Woodlea area may be added to the sewer system.
- **Fall tank pumping review** – Halgren reported that the septic tank pumping of Lakewood area this year has not been going well and there have been several delays. Completion of tank pumping this year will be late.
- **Man Camp Update** – The developer of the man camp located by the DL Speedway has run into some financial problems and this connection will likely not be placed into service.
- **Grahams Island hookup discussion** – Several years ago, the District had investigated whether there was water usage without a membership near the Grahams Island area. At that time, the District was not able to make any determination on whether water was being used without a valid membership. The issue has been brought back up to the manager and Halgren requested some direction from the board. Windjue will call the party involved and report his findings to the board.
- **Appoint budget committee members** – Motion by Brown, seconded by Windjue to name Mohr, Borgen and Klemetsrud to serve on the 2012 budget committee. **Motion carried.** Halgren outlined a few budget items he is considering when working with the budget committee.
- **Tolna contract**– Halgren reviewed the Tolna contract for water use and percentage of treatment plant allocation. A copy of the contract will be emailed to the directors to review. The initial contract is for 25 years and goes through the term of the original system loan.

Office Manager Report

- **Accounts Payable** – Motion by Becker, seconded by Windjue to authorize payment of the accounts payable as listed. **Motion carried.**

	<u>WATER</u>	<u>SEWER</u>
TOTALS	40,818.60	16,201.89

- **Financial Report** – Financial information of the District was presented. Motion by Borgen, seconded by Brown to approve the financial report. **Motion carried.**
- **2010 Audit Report** – Motion by Borgen, seconded by Becker to approve the 2010 audit. **Motion carried.**
- **Pledge of Assets Report** - Report was reviewed showing adequate pledging for the District's deposits in excess of the \$250,000 FDIC insurance coverage. Motion to approve the pledging and report was made by Becker, seconded by Windjue. **Motion carried.**
- **CD due 11-23-11** – The directors authorized Mohr and Herda to reinvest funds.

Membership Suspension/Termination

Motion by Windjue, seconded by Brown to approve the following membership suspensions and terminations. **Motion carried.**

- *Paul Goulding – Pt Outlot E in 16-153-64 (DL, 523 Rock Island Rd) - suspension*

- *Peterson Woods LLC – Campground in NE¼ 6-153-64 - suspension*
- *David Cleveland – SE¼ 1-146-65 – termination*
- *Roger Skadsem – Doyon – termination for nonpayment*
- *Leon Hoyt – McHenry – Blk 2, Lot 15-16 – termination for nonpayment*

There being no further business, the meeting adjourned by motion.

Minutes Approved: December 8, 2011

Doug Mohr, President (Signed)

Sally Herda, Office Manager (Signed)