

**GREATER RAMSEY WATER DISTRICT
REGULAR MEETING**

December 8, 2011

DIRECTORS PRESENT: Doug Mohr, Cindy Brown, Jay Klemetsrud, Paul Becker, Les Windjue, Kerwin Borgen

OTHERS PRESENT: Nels Halgren, Sally Herda – GRWD

The meeting was called to order at 8:00 a.m. by President Mohr at the District office.

Minutes from the November 3, 2011 meeting were reviewed. Motion by Borgen seconded by Windjue to approve the minutes. **Motion carried.**

Manager Report

- **2011 Customer loss/hookup overview** – Halgren reviewed the number of new service hookups for both water and sewer and compared to those that were lost this year due to flooding/dike buyout, etc. In general, the District was able to nearly maintain the same number of users in both the water and sewer for the year.
- **2012 Budget** – The budget committee had met to work on a preliminary budget and an overview of the projected operational revenues and expenditures was discussed. Motion by Windjue, seconded by Klemetsrud to approve wage increase of 4% for employees with salary adjustment for manager. All directors voted aye and **motion carried.** Motion by Borgen, seconded by Becker authorizing Halgren to begin the process to hire a new employee in the class 3 range, depending on experience. All directors voted aye and **motion carried.** Shop discussion ensued. Halgren is still checking on availability of adjoining lots for potential purchase. Cold storage, heated shop area, building size and equipment needs were discussed. Motion by Windjue, seconded by Brown to budget \$150,000 for new shop building. **Motion carried.** Cost of water was reviewed. Halgren will continue work on budget and will update to reflect costs, along with updated water and sewer rates.
- **Dennis Lommen request** – Letter of request from Dennis Lommen for reimbursement of costs associated with reconnection to his drain field was reviewed. FEMA has denied his claim. Motion by Windjue, seconded by Klemetsrud to table the request until the District actually receives FEMA money for loss of sewer. **Motion carried.**
- **City of Devils Lake request – Willert lift station** – Halgren reported the force main across the dike has been hooked up. The City has contacted Halgren asking GRWD to put in a lift station that would serve the Willert residence with the City to include this cost as part of the dike project. Halgren stated the contractors he has been in contact with do not want to install this time of the year. Halgren reviewed the available options for reconnecting sewer. Motion by Windjue, seconded by Borgen to give Halgren discretion to come up with a plan for sewer service to this location. All directors voted aye and **motion carried.**
- **FEMA – transfer of function or improved project items** – Halgren reviewed issues facing the sewer system on the west side of the lake and addressed the vulnerability of the system in this area. Representative Hofstad had contacted Halgren to inform him of a state senate bill that may provide funding to political subdivisions for flooding problems. A priority list will be put together for transfer of function project items.
- **Managers Meeting** – Halgren reported at a recent managers meeting, the state has funding in its resource trust fund that is being utilized for water projects. GRWD is down a ways on the priority listing for project funding.

Office Manager Report

- **Accounts Payable** – Motion by Becker, seconded by Brown to authorize payment of the accounts payable as listed. **Motion carried.**

	<u>WATER</u>	<u>SEWER</u>
TOTALS	43,763.15	13,181.10

- **Financial Report** – Financial information of the District was presented. Motion by Becker, seconded by Windjue to approve the financial report. **Motion carried.**
- **CD renewal** – Results of recent rate quotes and CD investment were presented to the directors.
- **2011 budgeted transfers** – Motion to approve allocations as listed was made by Borgen, seconded by Windjue. **Motion carried** upon vote.

Membership Suspension/Termination

Motion by Becker, seconded by Borgen to approve the following membership suspensions and terminations. **Motion carried.**

- *Garden Dwellers – Churchs Ferry, Blk 3 Walkers Outlet – terminate*
- *Churchs Ferry Post Office – Churchs Ferry – terminate*
- *Corey Degenstein – Assembly Gr, Blk 2, Lots 4-5+ - suspend*

There being no further business, the meeting adjourned by motion.

Minutes Approved: January 5, 2012

Doug Mohr, President _____ (Signed) _____.

Sally Herda, Office Manager _____ (Signed) _____.