

**GREATER RAMSEY WATER DISTRICT
REGULAR MEETING**

February 4, 2010

DIRECTORS PRESENT: Paul Becker, Doug Mohr, Avis Lowe, Cindy Brown, Kerwin Borgen; Les Windjue, Jay Klemetsrud

OTHERS PRESENT: Nels Halgren, Sally Burkle – GRWD; David Hovendick, Bob Boettcher – Prairiewood Subdivision

The meeting was called to order at 8 a.m. by President Borgen at the District office.

Minutes from the January 7, 2010 regular meeting were reviewed. Motion to approve the minutes was made by Mohr, seconded by Lowe and with all directors voting aye, **motion carried.**

Manager Report

- **Prairiewood Sub** – Halgren reported he and Bob Keller, Bartlett & West drove the route to Prairiewood. After driving through the subdivision and seeing where utilities are located, the cost to run a line through the subdivision and boring into the lots might get quite expensive. Dave Hovendick and Bob Boettcher, Prairiewood Subdivision, were present for this discussion. An alternate routing along the back side of the lots with tie-in in several locations to the existing water infrastructure may be more cost effective and would result in less of an interruption in service. The association would need to approve this option. There was some discussion on the pipe rating and fittings on the existing infrastructure. Keller proposes to test the line at 10 lbs psi static over existing line pressure to test. The existing line should be able to handle the line pressure that would be provided by GRWD. Almost everyone who has a home in the subdivision has signed up for service. There was some discussion on what approach to take for those who have not signed up, should GRWD utilize the existing system. At this time, the association has not made a determination on what they would be doing with their wells. Boettcher thought the existing pipe is Class 160 and was installed 6 or 7 years ago. The line has sufficient depth. Halgren will contact one of the individuals who worked on the water line installation and verify the pipe rating. Halgren will get two ball park estimates on the two options, then let the association know. Engineering will start on the back side of the lots. Use of the existing infrastructure will save costs for the homeowner as the existing line into their homes could also be utilized. For those whose existing plumbing would have a hydrant that would be located prior to their metering point, the homeowner would need to replumb their system, or install a meter pit to ensure all water is metered. If the association declines to allow this option, the base rate on the more expensive option may be increased to allow the same margin of payment to meet debt costs.

- **Country Club bill reduction request – 9 a.m. Randy Stevens** – Randy Stevens, new manager, introduced himself. The Country Club was billed for 283,000 gallons due to insufficient winterizing that ran water through the meter and into the sewer system. Stevens requested a bill reduction as the Country Club is working to clear up a number of problems they have encountered. Water use charges totaled \$769.28. Motion by Mohr, seconded by Klemetsrud to charge \$300 for water use, with other fees to remain in place and payment to be made within 15 days. All directors voted aye and **motion carried.**

- **Building Committee Report** – Halgren and Mohr met with Joe Belford, Ramsey County Commission Chairman to discuss the possibility of the County utilizing the existing

GRWD building. It appears unlikely the County will need to space, but Belford indicated the County would accommodate to the District staying at the current location, should the District want to add an additional building or have separate entrance. KLJ just entered into a 3 year lease at the Elks and may possibly be interested down the road. The board has looked at a few building sites. GRWD will continue to investigate locations for building site or relocation.

- **Sewer Hookup Fee Rebate – J&K Acres, Lot 2** – A sewer hookup fee (\$3000) was collected for this lot in error as the lot had previously been assessed for rural sewer. Motion by Windjue, seconded by Becker to refund the hookup fee to the homeowner. All directors voted aye and **motion carried**.
- **Pickup Bid Opening** – Pickup bids were requested from local dealers with trade-in of 2008 Ford F250.
 - Marketplace - .5 ton short box – 2010 F150 - \$10,398
 - ¾ ton long box – 2011 F250 - \$12,998
 - Lake Chevrolet - .5 ton long box – 2010 1500 - \$14,110
 - .5 ton short box – 2010 1500 - \$12,700
 - Lake Toyota - .5 ton short box – 2010 - \$11,700
 - .5 ton long box – 2010 - \$11,200
 - DL Chrysler Ctr - .5 ton short box – 2010 - \$8,827 ** low bid

Motion by Windjue, seconded by Low to accept low bid of DL Chrysler Center. All directors voted aye and **motion carried**.

- **Dike and Road Crossings** – Halgren updated the board on several locations where utilities may have to be moved. On Highway 20 South, water and sewer lines may need relocation. On Highway 19 near 6 Mile Bay, a 3-6 foot fill will be placed on top of existing water lines, which will require a couple of gate valves to be extended. Work north of Churchs Ferry on Highway 281 affects a couple of road crossings. Approximately 2-3 feet of fill is being placed at those locations. In the Acorn Ridge area, a couple of meetings are scheduled and Halgren will be attending. There are approximately 13-14 users on the east side of Highway 20 at this location. On Phase II of the dike work from Dean Black's shop to Mertens Farm, changes have been made to build dike with a stabilization dike to preload the soils. A sewer line runs in the back of the lots near this location serving 10-15 users to the north and would need to be relocated. Water lines serving this area may also need to be relocated. Halgren will keep attending meetings. There are many unknowns at this time – who pays for what? What will be done? There will definitely be some work to be done and expense to the District, but the extent is not known at this time.
- **Penn Buyout Review** – There is funding in the works from FEMA's disaster assistance program to buyout homes in Penn, due to groundwater and its effect on the individual sewer systems in town. About 13-14 users could be affected. Appraisals are being completed and offers will be made based on 85% of the appraised value. It is not known if there is funding for the remaining 15% or if the homeowners would need to absorb this amount. The District will wait until spring to see who takes offers. There was also some question on whether GRWD could work to place a sewer system for the town.

Office Manager Report

- **Accounts Payable** – Motion by Becker, seconded by Mohr to authorize payment of the accounts payable as listed. All directors voted aye and **motion carried**.

TOTALS	<u>WATER</u> 83,060.15	<u>SEWER</u> 7,331.00	<u>CHECK #</u>
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- **Financial Report** – Financial information of the District was reviewed. Motion by Windjue, seconded by Brown to approve the financial report. **Motion carried.**
- **Pledge of Assets Report** – Pledging for the District’s cash balances as of December 31, 2009 were reviewed. Motion by Mohr, seconded by Windjue to approve the report and pledging. All directors voted aye and **motion carried.**

Membership Termination

- **Tony Jenson** – Lake Juanita N Shore Wallbridge Lot 2 – Nonpayment
- **Darwin Manz** – South Qtr 13-145-64 – Nonpayment
- **Kyle Blanchfield** – Woodland Place ½ Lot 35, Lot 36 – Flooded lot

Motion by Lowe, seconded by Brown to terminate the three listed water memberships. All directors voted aye and **motion carried.**

Other Business

Halgren reported he had been approached to run for City Commission and he wanted to be sure there would be no problems with his position with the District. The directors stated they have no problem with his serving on the Commission and encouraged him to be active.

There being no further business, the meeting adjourned by motion at 9:45 a.m.

Minutes Approved: March 4, 2010

Kerwin Borgen, President (Signed)

Sally Burkle, Office Manager (Signed)