

**GREATER RAMSEY WATER DISTRICT
REGULAR MEETING**

July 8, 2009

DIRECTORS PRESENT: Paul Becker, Doug Mohr, Jay Klemetsrud, Les Windjue, Avis Lowe, Cindy Brown, Kerwin Borgen

OTHERS PRESENT: Nels Halgren, Sally Burkle – GRWD

The meeting was called to order at 8:35 a.m. by President Becker at the home of director Borgen.

Minutes from the June 4, 2009 regular meeting were reviewed. Motion to approve the minutes as amended was made by Windjue, seconded by Klemetsrud and with all directors voting aye, **motion carried.**

Manager Report

- **Lakewood Sewer Reroute Review** – Halgren reported all the pipe is in the ground for sewer reroutes in Lakewood. Connections have yet to be done and should be completed shortly. The manhole for the new lift station by the Park has been placed and staff is in process of setting the pump. Residents in the north Burke Blvd area have expressed their concern over their sewer service. With most of the flows through this area being rerouted, monitoring of the remaining flows will give GRWD a handle on what is going on with infiltration and inundation. By redirecting flows through the reroute, it is hoped this will keep the north Burke area viable until the dike comes through. Reroutes should be completed by month end and within the estimated costs previously discussed. Homes in the buyout process were reviewed. By the end of summer, the District should have an idea on viability of threatened areas.

Acorn Ridge – Halgren has not received any updated information. Some homes are currently in the buy-out process.

Sewer Flows – Sewer flows continue to be higher than normal and the District will keep working to identify problem areas and infiltration points. Motion by Lowe, seconded by Windjue to send a letter to the sewer users providing notice of inspection and notification that users violating the ordinance will be assessed a \$500 fine. All directors voted aye and **motion carried.** The letter will not be sent to the users in Scoobys subdivision as their sewer system is separate.

- **Prairie Wood Project – Schedule and Finance Discussion** – Director Borgen attended the association meeting from Prairie Wood subdivision. The Association has indicated they have enough “yes” votes to move the project forward. At this time 36 “yes” votes were received with letters sent out to about 20 owners not in attendance. Halgren requested some direction on how to proceed with the project and to discuss funding options. Project costs for the developer (holds 30+ unsold lots) and East Bay campground were discussed, along with costs for owners within the subdivision. Time frame for proposed construction was reviewed. Conference call was held with Larry Kassian, project engineer for Bartlett & West. Kassian indicated costs for plans and project specifications and bidding would be approximately \$5,000. The issue of construction within the boundary of the reservation was discussed and Kassian stated since construction would be on deeded land, not tribal land, and in the right-of-way, the District could send a letter informing the tribe of the project. Motion by Windjue, seconded by Borgen to authorize Bartlett & West to draw up plans and specifications and to bid the project, so a bid number could be obtained contingent upon half of the cost to

be paid by Prairie Wood Association. All directors voted aye and **motion carried**. Halgren will work on the remainder of the project items as the project develops and will keep in contact with the various parties so the various components can be put in place following the bid number.

- **Leonard Gasparre Request** – Gasparre has requested a study for rural water and sewer service be made on some property located along 8th Ave, just south of Pops. Gasparre is proposing a 150 unit apartment building. The property being considered is outside City limits, but within the 2 mile zoning and is currently zoned agricultural. Site would have to be rezoned by the city to accommodate the development plans. Halgren requested additional information from Gasparre needed to move the request forward.
- **City Pump Cost Approval** – An estimate from the City of Devils Lake for an interconnect between the two systems at the City Reservoir was reviewed. This would allow for either system to be able to receive water from the other. Estimated cost for connection is \$100,000 with a 75% grant, leaving local cost of \$25,000. Local cost would be split 50/50, with each entity to pay \$12,500. Motion by Borgen, seconded by Brown to approve the City pump cost of approximately \$12,500. All directors voted aye and **motion carried**.
- **Well Production Review** – Halgren reported the wells have slowed down in their pumping rate and showed the directors some data readout charts for June 6, 2008 (905 gpm) and June 6, 2009 (823 gpm). At the plant, restrictions have been removed (mixers gutted) and flows were tested at full bore. Electricity has also been checked and has been ruled out as the problem. Coincidentally, this started approximately the time the City wells came on-line and some concern was expressed on the aquifer level. Currently the WTP is not operating a peak capacity and with reduced flow rates, the District has experienced some difficulty keeping up with the high demand during the current spray season. Pumps have not yet been pulled to check the mechanics. Halgren will keep monitoring and keep the board informed.
- **Grahams Island Usage** – Usage at the state park was reviewed over the recent July 4th weekend. Usage from July 1-6 was 57,000 gallons and a one day usage of 13,500 gallons was recorded July 6-7. Peak demand continues to be significantly lower than the 100 gpm requested design.
- **Carrington Loss Discussion** – Spreadsheet showing the monthly water loss for Carrington was reviewed. Loss for June was 276,800 gallons or 24.68%. Cleanouts and other areas of the Carrington system were checked, but no leaks or unauthorized usage was found. There may have been a SCADA problem with the meter readings. Halgren noted in the Carrington area, there were a lot of surface water problems resulting from the flooding of the James River and water crossings were also checked while he was in the area. The Carrington usage and readings will continue to be monitored.

Office Manager Report

- **Accounts Payable** – Motion by Borgen, seconded by Klemetsrud to authorize payment of the accounts payable as listed. All directors voted aye and **motion carried**.

	<u>WATER</u>	<u>SEWER</u>
TOTALS	38,139.12	28,438.08

- **Financial Report** – Financial information of the District for June was reviewed. Motion by Lowe, seconded by Brown to approve the financial report. **Motion carried**.
- **Tri-County meter** – Electronic meter went bad and the two water districts are working on this issue to get it operational. Usage for the next billing will need to be estimated. Tri-County’s water usage has greatly increased as they are providing water to a dairy barn.

Other Business

- **Lift Stations in Lake** – Windjue reported the barrels are exposed in the lake at the former Peterson lift station location. Site is no longer operational and there was some discussion on what should be done at these locations. Site will be checked and access limited.

There being no further business, the meeting adjourned by motion at 11 a.m.

Minutes Approved: August 5, 2009

Paul Becker, President (Signed)

Sally Burkle, Office Manager (Signed)